JAN. 3 - 18, 2005

Winter Break Hours for key Tech facilities are posted at http://infohost.nmt.edu/mainpage/calendar/breakhours.html

Monday, Jan. 3

Tech Offices re-open: 8 a.m.
Student Apartments Open

Sunday, Jan. 16

Residence Halls Open

Monday, Jan. 17

Orientation: for new students beginning this semester. For more information, contact Admission Office, admission@admin.nmt.edu or 1-800-428-TECH.

Registration, Payment, Validation: all day. For the first time, registration will take place at the Registrar’s office in Brown Hall, not in the Gym. Payment and validation will still take place in the Gym.

For events further in the future, see the New Mexico Tech Calendar, http://infohost.nmt.edu/mainpage/calendar/mastercal.html

SCOPE Notices

STUDENT REGENT:

--New Mexico Tech congratulates Michaella J. Gorospe, of Santo Domingo Pueblo, who was appointed by Gov. Bill Richardson as the new student regent at New Mexico Tech. Her term runs through Dec. 31, 2006.

Michaella is working toward a Bachelor of Science in Environmental Engineering. She is president of the New Mexico Tech Newman Association, vice president of the New Mexico Tech American Indian Science and Engineering Chapter, and a volunteer reading mentor at Parkview Elementary School.

TECH GYM:
--Locker rooms in the Tech Gym are being upgraded. We are sorry for the inconvenience, but we hope you will like the new, improved locker rooms.

Gym Hours: Monday, Jan. 3 - Friday, Jan. 14: 6 a.m. - 7 p.m. Weekends, Jan. 8, 9, 15, and 16:: 1 to 5 p.m.

**SPRING 2005 REGISTRATION:**

The first day of classes for Spring 2005 is Tuesday, Jan. 18.

Registration for classes for Spring 2005 semester will NOT take place in the Gym, although PAYMENT and VALIDATION will remain in the Gym. Students are urged to register online. If you wish to register in person, you may do so at the Registrar's Office, Brown 100, on any workday, 8 a.m. to 5 p.m.

In order to register, you must have a ZERO BALANCE with Student Accounts. In order to register online, you must have an alternate PIN number from your advisor.

Students may drop and add classes without charge for the first three weeks of class, up till 5 p.m., Feb. 4. Students who drop all classes after Friday, Jan. 21, will have their charges prorated. After Feb. 4, a student may withdraw from a course but will receive a grade of "W," and no charges will be refunded.

**CAREER SERVICES (WELLS 111):**

--Spring Career Fair is coming, on Thursday, Jan. 27, in the Tech Gym. It's an opportunity for Tech students and employers to connect.

--Prepare for Career Fair! Workshop on "Building Resumes and CVs," Friday, January 21, 2 - 3 p.m., Tripp Room, Skeen Library. Learn how to sell yourself through your resume or curriculum vita. Attendees will be able to bring resume/c.v. copies for analysis. Materials will be available for pick-up after 1 p.m. on the 24th. Presented by Chelsea Buffington, Career Services

--Another workshop for Career Fair: "First Impressions: The Right Ways to Get Noticed." Learn what to say, what to wear, and what to bring with you as you introduce yourself to employers. Monday, Jan. 24, 5-6 p.m., Tripp Room, Skeen Library. Presented by Chelsea Buffington, Career Services

--Workshop on "Interviewing Skills 101." Thursday, Feb. 3, noon to 1 p.m., Tripp Room, Skeen Library. Learn how to sell your strengths and prepare for unexpected questions you might be asked. Presented by Chelsea Buffington, Career Services.
--Appointments are available 7:30 a.m.-5:30 p.m. Call 835.5780 or e-mail cbuffington@admin.nmt.edu to schedule an appointment.

--Please check InterviewTRAK for upcoming information sessions and on-campus interviews. If you do not have access to InterviewTrak, please stop by the Career Services office in Wells Hall 111.

--Career Services is on the web at http://www.nmt.edu/~stuaffs/CareerServices/index.htm

**REGISTRAR'S OFFICE (BROWN 100:)**

**Important Academic Dates:**

- Monday, Jan. 17: **Orientation and validation. REGISTRATION IS NOT IN THE GYM! Payment and validation are.**
- Tuesday, Jan. 18: **Classes begin**
- Friday, Feb. 4: **Registration Closes**: Last day to add classes. Last day to drop classes without a charge and a W on your record.
- Wednesday, March 9: **Midsemester**
- March 12 - 20: **Spring Break**
- Friday, March 25: **Academic Holiday**
- Friday, May 6: **Last Day of Classes**
- Saturday, May 7: **Finals begin**
- Thursday, May 12: **End of finals**
- Saturday, May 14: **Commencement**

--Questions concerning academic policies, degrees, grades, etc. are welcome at our office. Come by and see us at Brown Hall, room 100.

**JOB OPENINGS AT TECH:**

Full descriptions of job openings are available at Job Openings, http://externalweb.nmt.edu/hr/. New Mexico Tech is an Equal Opportunity/Affirmative Action Institution.
SCOPE is a twice-weekly newsletter for the New Mexico Tech community, provided as a service by the Office for Advancement.

SCOPE is a twice-weekly calendar of events at New Mexico Tech, published by the Office for Advancement, Brown Hall 111. To submit a SCOPE notice,

- e-mail scope@nmt.edu
- send your type-written notice in campus mail to SCOPE
- fax (505) 835-5825

To receive SCOPE by e-mail or to unsubscribe, go to http://scope.nmt.edu/cgi-bin/lyris.pl, click on "Campus News" and then on "SCOPE," and sign in.