DEC. 15, 2005 - JAN. 16, 2006

SCOPE is a twice-weekly newsletter for the New Mexico Tech community, provided as a service by the Office for Advancement.

Thursday, Dec. 15

Last day of finals See schedule at http://infohost.nmt.edu/mainpage/registration/finals2005.pdf

Skeen Library Hours: 8 a.m. - 6 p.m.

Swing Dance: 8 to 10 p.m., SAC. Sponsored by New Mexico Tech Ballroom Dance Club. Not limited to swing dancing. If you want a special song or style please bring a CD for us to play. Open to everyone; includes short lesson, if requested.

Friday, Dec. 16

End of semester

NRAO Colloquium: SORRY, CANCELLED!

Human Resources Training: 10 a.m., Tripp Room, Skeen Library. Randy Saavedra speaks on "Documenting Discipline." Designed for staff who supervise others. Better recognize and respond to an employee struggling on the job. Useful tips regarding employee discipline and documentation.

R&ED Seminar: 2 p.m., Jones 106. Dr. Dean Peterson, LANL STC seader, speaks on "Magnetically Levitated Trains (MAGLEV)."

Independent Study Defense: 4 p.m., MSEC 105. Farid Sariosseiri will defend "Atmospheric Airblast Control." All are invited to attend.

Residence Halls and Student Apartments Close: 5 p.m. If you are living in an apartment and you plan to return next semester, contact Residential Life to arrange to leave your belongings there. 835-5900.

Thursday, Dec. 22

Tech Christmas Party: 4 to 7 p.m., Macey Center. Tech staff and families invited! New this year: children's jump balloon. As always, food, music, door prizes, fun, socializing.
**Tech offices close:** 5 p.m. Will re-open on Tues., Jan. 3. Tech employees, please take Dec. 27, 28, and 29 as annual leave days.

For hours of key Tech facilities over Winter Break, please see http://infohost.nmt.edu/mainpage/calendar/breakhours.html

**Tuesday, Jan. 3**

**Tech offices re-open:** 8 a.m.

**Student Apartments Open:** 9 a.m.

**Sunday, Jan. 15**

**Residence Halls Open:** 8 a.m.

**Monday, Jan. 16**

**Orientation:** for students who are new this semester. Contact: Admission Office, 835-5424 or 1-800-428-TECH.

**Registration, Payment, and Validation:** Registration is in Brown 100 from 8 a.m. to 5 p.m. Payment and Validation are in the Tech Gym from 8:30 a.m. to 4 p.m. You may validate all week; however, if you register later than Jan. 18, a late registration fee will be charged.

*For events further in the future, see the New Mexico Tech Calendar, http://infohost.nmt.edu/mainpage/calendar/mastercal.html*

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**SCOPE Notices**

**NEW ON THE WEB:**

--Hispanic Outlook Magazine Lists NM Tech as a Publisher’s Pick, http://infohost.nmt.edu/mainpage/news/2005/5dec01.html


--The 2006 Strategic Plan is located at http://www.nmt.edu/about/pres/pdf/StratPlan2006.pdf

--The Committee Reports of the Strategic Planning Committees are available as a pdf on the page http://infoserve.nmt.edu/directory/admin/homepage.htm. This is an INTRANet page, available to the Tech community.

DO YOU LIKE KIDS?

--The Advancement Office is looking for volunteers to help out with the children's Christmas party on Dec. 22. To volunteer, call Jeanette at -5616.

REGISTRATION, PAYMENT, AND VALIDATION:

--Instructions for Registration, Payment, and Validation for Spring 2006 are at http://infohost.nmt.edu/mainpage/registration/instructions.html

WOMEN'S SOCCER COACH WANTED:

--The New Mexico Tech Department of Physical Recreation seeks a coach for the women's soccer club. Responsibilities will include two or three weeknight coaching sessions, plus Sunday matches in the Albuquerque Soccer League. Practice season early- to mid-February to end of April, with matches March and April. Stipend $4,000. Apply NMT Gym office, Melissa Begay, 835-5120 or Dave Wheelock, 835-5854.

TECH GYM HOURS:

- Thurs., Dec. 15: 6 a.m. to 10 p.m.
- Friday, Dec. 16: 6 a.m. to 8 p.m.
- Saturday, Dec. 17: 10 a.m. to 4 p.m.
- Sunday, Dec. 18: noon to 4 p.m.
- Monday, Dec. 19 through Wednesday, Dec. 21: 6 a.m. to 8 p.m.
- Thursday, Dec. 22: 6 a.m. to 4 p.m.
- Friday, Dec. 23: noon to 2 p.m. and 5 to 8 p.m.
- Saturday, Dec. 24 and Sunday, Dec. 25: CLOSED

DECEMBER 2005 GRADS:

Please check your name, degree, and minor (if any) as this information, will appear on your diploma as presented here. If your name does not appear here and you have turned in an Intent to Graduate, please contact Lisa in the Office of the Registrar at 835-5134. If you intend to graduate in December and have not turned in an Intent to Graduate form, do so immediately.

**FACILITIES MANAGEMENT CONSTRUCTION UPDATE:**

**Holiday Stand-by for Hot-water Loop Project**

Over the holiday break, from Dec. 27 through 29, the short portion of the campus hot water loop will be connected to the water main. This means that campus buildings served by the hot-water loop will not have hot water or heat during these three days. If you have plans to work during the holiday break and the loss of hot water or heat will adversely affect your project, please let Facilities Management know immediately.

There is a possibility that pipes and coils in the unheated buildings could burst. Therefore, if you have valuable equipment or research documents stored in your offices or labs, we ask that you adequately protect them by covering them prior to leaving for the holiday break. If you need plastic sheeting for covering your materials, please let FM know immediately so we can deliver some to you.

If you plan on working on campus over the holiday break, we also ask that you assist us by immediately reporting any problems you may encounter to Tech Campus Police at 835-5434.

--The following entry was updated on Dec. 15, 2005. Thanks to Glenda Chavez of Facilities Management for providing this information.

**ORANGE BARRIERS:** Facilities Management requests that everyone be aware of the orange safety barriers on campus. The orange barriers have been placed for the purpose of personal safety and protection. Please be aware that many areas have been barricaded with orange mesh, caution tape, barrels, or cones.

**Hail Damage Repair Schedule:** Following are the starting dates for roof construction.

Bureau of Geology: start, 12/2/05; end, 12/09/05. High roof start: 12/12/05

NOTE: The parking lots east and west of the Bureau will be closed December 16 through 21, due to the space requirements needed for roof spraying.

**Date Pending:**
South Hall
Kelly Hall
Chiller Plant Addition:

The Chiller Plant establishes additional operational chilled water lines throughout the campus. Estimated completion: January 2006.

Magdalena Ridge Observatory

- Near completion: 3-Phase electrical upgrade to Langmuir facility from Magdalena
- Road Maintenance and upgrade - the road is maintained to provide continued drivability and safe conditions. Maintenance is performed continually.
- Utility Trench Construction
- Single Telescope Building Construction

Cramer Hall Renovation:

Existing and new building are being framed. Mechanical/electrical work near completion at new addition. Duct work, preparation for exterior finish, window framing, insulation, and roof work are ongoing. Estimated finish date: June 2006.

Fidel Student Services Center: Expected finish date TBA

REGISTRAR’S OFFICE (BROWN 100:)

Important Academic Dates:

Thursday, Dec. 15: Last day of finals

Friday, Dec. 16: End of semester

Tuesday, Jan. 3: Tech offices re-open: 8 a.m.

Monday, Jan. 16: Orientation, Registration, Payment, and Validation, see instructions at http://infohost.nmt.edu/mainpage/registration/instructions.html

Tuesday, Jan. 17: Classes begin

Thursday, Jan. 19: Late fees begin, for those who register late for classes

Friday, Feb. 3: Registration Closes: Last day to add classes. Last day to drop classes without being charged full tuition for the class and receiving a "W" on your transcript
Wednesday, March 8: Midsemester

March 11 - 19: Spring Break

Tuesday, April 4: Grade option deadline, last day to withdraw with a "W" or choose S/U or Audit options

Friday, April 14: Academic and Staff Holiday

Friday, May 5: Last Day of Classes

Saturday, May 6: Finals begin

Thursday, May 11: End of finals

May 12 and 13: Golden Reunion, Class of 1956, Silver Reunion, Class of 1981

Saturday, May 13: Commencement

--Students, if you would like your final grades mailed to an address other than your campus mail box, please provide a self-addressed, stamped, legal sized envelope to the Registrar's Office.

--The final exam schedule for December 2005 is posted at http://infohost.nmt.edu/mainpage/registration/finals2005.pdf. If you have a conflict, see your professor(s) to make alternate arrangements.

--Questions concerning academic policies, degrees, grades, etc. are welcome at our office. Come by and see us at Brown Hall, room 100.

JOB OPENINGS AT TECH:

Full descriptions of job openings are available at Job Openings, http://externalweb.nmt.edu/hr/. New Mexico Tech is an Equal Opportunity/Affirmative Action Institution.

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