

New Mexico Science and Engineering Fair

New Mexico Tech
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2010 Special Award Donor Form

We invite you to be a part of the 58th New Mexico Science and Engineering Fair to be held on the campus of New Mexico Tech on April 9-10, 2010.

A large number of Special Awards are given each year at the State Science Fair. These are provided by a variety of agencies, branches of the armed forces, colleges, universities and individuals. Awards include scholarships, savings bonds, cash awards, trips, merchandise, certificates, plaques, medals, and certificates of achievement.

If you would like to be a Special Award Donor, please fill out this form and return it to: New Mexico Science and Engineering Fair, New Mexico Tech, Socorro, NM 87801. In order to meet our printing deadlines, we must receive your completed form no later than March 22, 2010.

For additional information concerning the 58th New Mexico Science and Engineering Fair, please contact us at (575) 835-5678 or sciencefair@admin.nmt.edu

I. DONOR INFORMATION

Organization _____

Address _____

Contact Person _____

Phone _____ Fax _____

Email Address _____

Authorized Signature _____ Date _____

II. SPECIAL AWARD INFORMATION

Please describe your award in detail (i.e., Scholarship, Cash Prize, Savings Bonds, etc.)

III. INFORMATION ON JUDGES

Please check the appropriate box and complete the information request.

The donor organization will be unable to provide judges and requests that New Mexico Science and Engineering Fair provide judges for the award(s) and select the winner(s). **NOTE: Decisions of the judges designated by the Fair will be final.**

The donor organization will provide judges for the award(s). These individuals are identified as Special Awards Judges. Please list the judge's names below and notify the Science Fair Office immediately if there are any changes. **The judge(s) name must be submitted by March 22, otherwise the Science Fair Office will assign individuals to judge your award.**

IMPORTANT

- All Special Award Donors will be notified of winners' names, addresses, schools, etc. by mail following the Science Fair.
- Please note that the Junior and Senior Division Team Categories involve up to three exhibitors. Please specify above whether each team member will receive the full award or if the award must be divided between team members.
- If certificates are to be given with your award, please provide a certificate for each individual exhibitor. Please include extras for Team Members.
- Due to time constraints during Awards Ceremonies, Science Fair personnel will present awards to student winners.
- If possible, please mail your awards to the Science Fair Office prior to Science Fair.
- If it is necessary to send your awards with your judges, please give them to Science Fair personnel at the time of judges' check in.
- If your award is a Savings Bond, please provide a letter or certificate to be presented to student winner(s) at the Awards Ceremony.
- Judging results are to remain confidential until announced at the Awards Ceremonies.
- Special Awards Judges at NO TIME are to inform student exhibitors of final decisions made for any award.
- Special Awards Judges are not released until their results have been submitted. Science Fair personnel reserve the right to assign personnel to determine winners whose results have not been submitted by 4:00 p.m.

IV. JUDGING CRITERIA FOR SPECIAL AWARD(S)

If you are sending judges for your award, please provide the judge's names and provide a *brief* description of the criteria used to judge your award. If you are not sending judges, please include detailed criteria for judging and any special instructions.

V. PUBLICITY

Unless you prefer to remain anonymous, you, your firm or organization will be listed in the Awards Program, the *Albuquerque Journal*, and the recipient's home newspaper. If you desire further publicity, please contact the Public Information Office at New Mexico Tech at (575) 835-5525.