



Semester & Year _____

Course Reserve Request Form

Faculty: Submit this form only if materials to be reserved for your course already belong to Tech Library.

Prof. Name _____ Phone _____ E-mail _____ Course # _____

Course Name _____ Check One: 2 HR 4 HR 12 HR/Overnight 2 Weeks

Important! Choose one of the following:

- Take items off Course Reserve at the end of current semester.
- Leave items on Course Reserve for an upcoming semester.

Title	Call #	Author

If you have questions, call 835-5614 or e-mail Circulation at jammons@nmt.edu ~ Thank you.

Thoroughly fill in this form, print it out, and submit via FAX to Library Circulation at 835-6666.