



OFFICE OF GRADUATE STUDIES

TRANSFER OF CREDITS  
TO NEW MEXICO TECH

Name: \_\_\_\_\_  
*Print or type*

ID#: \_\_\_\_\_

I request that the following courses be transferred to my program leading to the  M.S.  Ph.D degree in \_\_\_\_\_. I understand that these courses must be applicable to the degree earned and that my committee must approve these courses for my course program. These credits must be graded “B” or better and **must have not been used** for a previous degree.

**Supporting Documents:** Official transcripts showing courses listed for transfer are required and must be provided if not in your NMT file. A copy of the **course description** from the catalog in effect when this course was taken and a **course syllabus** is required for each class.

<i>Sem/Year Taken</i>	<i>Course No.</i>	<i>Title</i>	<i>Cr.Hrs.</i>	<i>Grade</i>	<i>University</i>

Requested by \_\_\_\_\_  
Student's Signature

Date \_\_\_\_\_

Approved by \_\_\_\_\_  
Advisor's Signature

Date \_\_\_\_\_

Department Chairman : \_\_\_\_\_

Date: \_\_\_\_\_

Dean of Graduate Studies: \_\_\_\_\_

Date: \_\_\_\_\_

Return to NMT Graduate Office after completion