

MINUTES OF THE GRADUATE COUNCIL MEETING

September 16, 2002

The Graduate Council Meeting was called to order at 12:00 Noon on September 16, 2002, in the SUB Quiet Lounge. Members present: Dave Johnson, Chairman; Brian Borchers, Mark Cal, Tom Engler, Osmon Inal, Tanja Pietraß Bhaskar Majumdar, Al Smoake, Harold Walling, Jim Weatherall, John Wilson, and student representative, Matt Herrin.

1) Call for Approval of Minutes:

The Chairman called for approval of the minutes of the January 25, 2002 meeting. Borchers moved the minutes be accepted. Smoake seconded. Minutes were approved as presented.

2. Old Business

- a) Proprietary graduate research was discussed. Cal has provided information from the University of Illinois in which the university signs an agreement with the student. Johnson called for a subcommittee to consider what the faculty would like to do here at Tech. This subcommittee will be Borchers, Walling, Weatherall, with the addition of a graduate student to be appointed by Matt Herrin. Borchers will call the first meeting.

Johnson will get the information provided by Cal to the members of this committee.

- b) Regarding online theses and dissertations, the council needs to make a recommendation regarding availability of online theses and dissertations. Wilson would serve on this project, as well as Engler and Johnson. Herrin was asked to appoint a graduate student to work on this project. *Ex officio* members include Kay Krehbiel and Mike Topliff. Johnson will call the first meeting.

3) New Business

- a) AGEP Convention is 9/19/02 thru 9/21/02.
- b) Johnson announced that monies from the Block Grants are not available this year. However, if monies from last year's allotment remain, these may still be used.
- c) The Engineering Management Graduate Program was discussed briefly. Classes have begun. There are 12 Engineering Master's Degree Graduate student enrolled, two on campus, 10 off campus.
- d) The proposal for the Electric Engineering masters degree program is undergoing revision. The revisions will be presented to the Graduate Council so that we may determine if additional approvals are necessary.
- e) A sheet outlining the availability of professors for Graduate Council Meetings was distributed. Dave asked for amendments to the times of availability. Discussion followed. A show of hands was called for those who preferred 8:00 A.M. on Monday mornings, or those who preferred the 12 Noon lunch hour meetings. Six preferred noon meetings, five preferred 8:00 A.M. on Monday mornings.
- f) There were no committee reports to be presented.

- g) Externally sponsored graduate assistantship changes are highlighted on sheets which were distributed. A motion was made to accept this change in policy, passed unanimously.
- h) Dave brought up the subject of graduate applicants who only have a 3 year bachelor's degree. K. Schlue has recommended that we ask the students, all applicants, to send their transcripts to be evaluated by a service. This cost is ~\$100 to the student. Nothing was decided at this meeting after some discussion.
- i) Catalog changes. Navid Mojtabai, Mineral Engineering, proposes to remove courses which have not been taught by his department for years. Brian Borchers moved to remove these courses from the catalog. It was seconded. The motion passed unanimously.
- j) Smoake moved to adjourn. Motion seconded, and passed.