

We will start at 1:30 pm as suggested by Dean Shelley. Lunch will be on your own. I will provide drinks and snacks.

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November 16, 2006

To: The New Mexico Council of Graduate Deans  
David Johnson, Graduate School, New Mexico Tech  
Amy Wohlert, Dean, Graduate Studies, University of New Mexico  
Faye Vowell, Western New Mexico University  
Philip Shelley, Eastern New Mexico University  
Placido Gomez, Highlands University  
Josephine De Leon, Department of Higher Education

From: Linda Lacey, Dean of the Graduate School, NMSU and Chair of the Council

Re: Council Meeting on December 1, 2006 from 1:30 pm to 4:00 pm  
Rio Grande Room (room 228), Corbett Center, New Mexico State University

I look forward to seeing all of you on December 1<sup>st</sup> at New Mexico State University. I've arranged for us to meet in the Rio Grande Room (Room 228) which is located on the second floor of Corbett Center (Student Union). We have a web-based map to help you find the building <http://www.nmsu.edu/General/Maps/> Click on the alphabetical Index of Buildings and you will see that the Corbett Center is building number 39. Click on Jordan Street and University and look for building number 39. Please log on to <http://www.campusvisitor.com/> to obtain a visitor parking pass. You can park in the parking lot right off Jordan and University Street.

The Agenda:

Closed Meeting of the Council

1:30 pm Approval of the minutes  
1:45 pm Roundtable update on activities of our campuses  
2:00 pm Discussion of draft of NMAC 5.2 version October 27, 2006  
2:30 pm Discussion of new degree proposal requirements by the New Mexico  
State Board of Finance (Update by the NM Department of Higher  
Education)

Open Session on New Degree Programs for Faculty Presentations

3:00 pm Doctorate of Economic Development  
Doctoral degree in Nanoscience and Microsystems

Closed Meeting Vote

3:45 pm Vote on new degree proposals  
4:00 pm Meeting ends

Please share the agenda with faculty that will give their presentations on new degree proposals. Please ask them to limit their presentations to 10 minutes so we will have time for questions. They are invited to attend the meeting beginning at 3:00 pm. Please let me know as soon as possible if you are not able to come to the meeting. I can be reached via email at: [lacey@nmsu.edu](mailto:lacey@nmsu.edu), or 505 646-5746. You received the minutes via email as well as the last draft copy of the proposed changes to 5 NMAC 5.2. On October 7, 2006 I mailed all Council members a copy of the response to the questions that were raised about the Doctorate of Economic Development Proposal. Please bring the proposal and the response with you to the meeting.

Cc: Doctorate of Economic Development Faculty (Drs. James Peach and James D. Libbon)  
M.S. and Ph.D. in Nanoscience and Microsystems (Dean Amy Wohlert will share with her faculty)