

Senate Bill

Short Title: _____

Purpose or Goal:

Agency, Agent, or Individual Proposing: _____

Requested Date of Resolution: _____ day of _____, 20____

Proposing Individuals' Information:

Name 1: _____ **Title:** _____

Phone: _____ Email: _____ Campus Box: _____

Student/Non-Student: _____ Signature: _____

Name 2: _____ **Title:** _____

Phone: _____ Email: _____ Campus Box: _____

Student/Non-Student: _____ Signature: _____

To the Proposing Agency, Agent, or Individual:

Please attach a typewritten explanation of your needs and/or concerns in double-spaced 12-point format, placing a page number and title on the top of each page. Include all information necessary and pertinent to your argument. State exactly what action you would like the Senate to consider taking and by when you must have a decision. Please take in to consideration that the Senate meets approximately once every two weeks while classes are in session -- a schedule is available from the SA Secretary.

Please see the Manual for Drafting Bills to help fill this page out; it includes explanations and examples for each field. If you have any further questions, please contact the SA Vice President.

OFFICE OF THE VICE PRESIDENT USE ONLY

Date Presented to the Vice President: _____ day of _____, 20____

Initials of Receipt by Vice President: _____ Bill Number: _____

Session of the Senate: () Fall () Spring/Summer of the calendar year _____

OFFICE OF THE PRESIDENT USE ONLY

Presidential Signature: _____ Date: _____